



Parkdale-High Park Early Years Centre Volunteer Job Description

Position: Drop-in Assistant Volunteer

Volunteer Duties:

- Assist the Family Resource Worker in supervising and interacting with infants, toddlers and pre-school children and parents/caregivers,
- Assist in the planning and carrying out of fun and safe games, crafts, activities, songs and outings for the children and parents/caregivers,
- Promote healthy and appropriate interactions between the children and adults in the program

Skills Required:

- Interest in working with infants, toddlers and pre-school aged children and their parents/caregivers
- Interest or experience in participating/ facilitating games, arts, crafts, exercise activities and music with children
- Must present yourself as mature and a positive role model for the children
- Reliable, friendly, patient, non-judgemental and non-discriminating
- Energetic, creative and committed to the Early Years Centre philosophy

Orientation & Training:

- Staff provide orientation and training before volunteers are placed in the program
- On-going support and development opportunities

Program Times:

- Monday to Friday: 9am – 4pm

Volunteer Commitment required:

- 3 hours per week
- Minimum of 3 months

If you are interested in this or other volunteer opportunities, please contact the Volunteer Coordinator at PHP-OEYC, 2918 Dundas Street West, Toronto/ON - M6P 1Y5
Telephone: (416) 762-3700 Fax: (416) 762-5544